



## **Manner of Conducting Salatul Jumuaa**

- 1. Imam enters the masjid, goes to the Mimbar after the 1st adhan is called**
- 2. Imam ascends the Mimbar and turns before sitting and gives salaam (peace be upon you) to the congregation.**
- 3. Imam sits down**
- 4. Second athan (call to prayer) is given – for Jumah purposes**
- 5. Imam answers the Athan as the congregation does**
- 6. After the Athan is completed, the imam stand up, faces the congregation and gives the 1st Khutbah (Sermon)**
- 7. The Imam sits down after the 1st Khutbah**
  - a. Time for the congregation to make Duaa (Supplication)**
- 8. Imam stands up and delivers the second Khutbah**
- 9. The Iqamah (similar to the Azan but made just before performing the prayer) is made after the second Khutbah is concluded and Duaa's made.**

## **Requirements for the Khutbah:**

**These are the requirements according to the Shafi and Hanbali Schools of thought:**

- a. Praising Allah at the beginning of each Khutbah**
- b. Making of Salawat on the Prophet (s) for both Khutbahs**
- c. An admonition to Taqwa in both Khutbahs**
- d. Verse(s) from the Quran to be recited**
- e. Some Duaa must be made in the 2nd khutbah (Shafi only)**



**1. PERFORM THE AZANN (CALL TO PRAYER) FOR SUNNAH PRAYERS**

**1.1 THEN REPEAT THE AZAAN BEFORE KHUTABA AL HAJJA**

**2. READ THE ARABIC INTRODUCTION BELOW (KHUTABA AL HAJJA)**

إِنَّ الْحَمْدَ لِلَّهِ نَحْمِدُهُ وَنَسْتَعِينُهُ وَنَسْتَغْفِرُهُ وَنَعُوذُ بِاللَّهِ مِنْ شُرُورِ أَنْفُسِنَا وَمِنْ سَيِّئَاتِ أَعْمَالِنَا، مَنْ يَهْدِهِ اللَّهُ فَلَا مُضِلَّ لَهُ وَمَنْ يَضِلَّهُ فَلَا هَادِيَ لَهُ. وَأَشْهَدُ أَنْ لَا إِلَهَ إِلَّا اللَّهُ وَحْدَهُ لَا شَرِيكَ لَهُ وَأَشْهَدُ أَنَّ مُحَمَّدًا عَبْدُهُ وَرَسُولُهُ.

Inna AlHamdalillah nahmaduhu wa nastaeenuhu wa nastaghfiruh, wa naoothubillahi min shuroori an fusinaa wa min sayeeaati aamaalina mayahdihillhu falamudillalah wa mayudlil falaa haadiya lah

Ashadu An Laa Ilaaha illAllah wahdahu la shareeka lah wa ash hadu anna Muhammadan abduhu wa rasooluh

*All Praise is due to Alláh, We praise Him and we seek help from Him. We ask forgiveness from Him. We repent to Him; and we seek refuge in Him from our own evils and our own bad deeds. Anyone who is guided by Alláh, he is indeed guided; and anyone who has been left astray, will find no one to guide him. I bear witness that there is no god but Alláh, the Only One without any partner; and I bear witness that Muhammad, swt, is His servant, and His messenger.*

Bismillahir Rahmanir Raheem

يَا أَيُّهَا الَّذِينَ آمَنُوا اتَّقُوا اللَّهَ حَقَّ تَقَاتِهِ وَلَا تَمُوتُنَّ إِلَّا وَأَنْتُمْ مُسْلِمُونَ  
(3:102)

Ya ayyuha allatheena amanoo ittaqoo Allaha haqqa tuqatihi wala tamootunna illa waantum muslimoona

*102. O You who believe! fear Allâh (by doing All that He has ordered and by abstaining from All that He has forbidden) as He should be feared. [Obey him, be thankful to him, and Remember Him always], and die not except In a state of Islâm (as Muslims) with complete submission to Allâh.*

يَتَأْتِيهَا النَّاسُ اتَّقُوا رَبَّكُمُ الَّذِي خَلَقَكُمْ مِنْ نَفْسٍ وَاحِدَةٍ وَخَلَقَ مِنْهَا زَوْجَهَا وَبَثَّ مِنْهُمَا رِجَالًا كَثِيرًا وَنِسَاءً ۗ وَاتَّقُوا اللَّهَ الَّذِي تَسَاءَلُونَ بِهِ وَالْأَرْحَامَ ۗ إِنَّ اللَّهَ كَانَ عَلَيْكُمْ رَقِيبًا ﴿١٠٢﴾

Ya ayyuha alnnasu ittaqoo rabbakumu allathee khalaqakum min nafsina wahidatin wakhalaqa minha zawjaha wabaththa minhuma rijalan katheeran wanisaan waittaqoo Allaha allathee tasaaloon bihi waalarhama inna Allaha kana AAalaykum raqeeban



'O mankind! be dutiful to Your Lord, who created You from a single person (Adam), and from Him (Adam) He created his wife [Hawwa (Eve)], and from them both He created many men and women and fear Allâh through whom You demand Your mutual (rights), and (Do not cut the relations of) the wombs (kinship) . surely, Allâh is ever an All-Watcher over you

يٰۤاَيُّهَا الَّذِيْنَ ءَامَنُوْا اتَّقُوا اللّٰهَ وَقُولُوْا قَوْلًا سَدِيْدًا ۗ يُصْلِحْ لَكُمْ  
اَعْمَالَكُمْ وَيَغْفِرْ لَكُمْ ذُنُوْبَكُمْ ۗ وَمَنْ يُطِيعِ اللّٰهَ وَرَسُوْلَهُ فَقَدْ فَازَ فَوْزًا

عَظِيْمًا

Ya ayyuha allatheena amanoo ittaqoo Allaha waqooloo qawlan sadeedan - Yuslih lakum  
aAamalakum wayaghfir lakum thunoobakum waman yutiAAi Allaha warasoolahu faqad faza  
fawzan AAatheeman

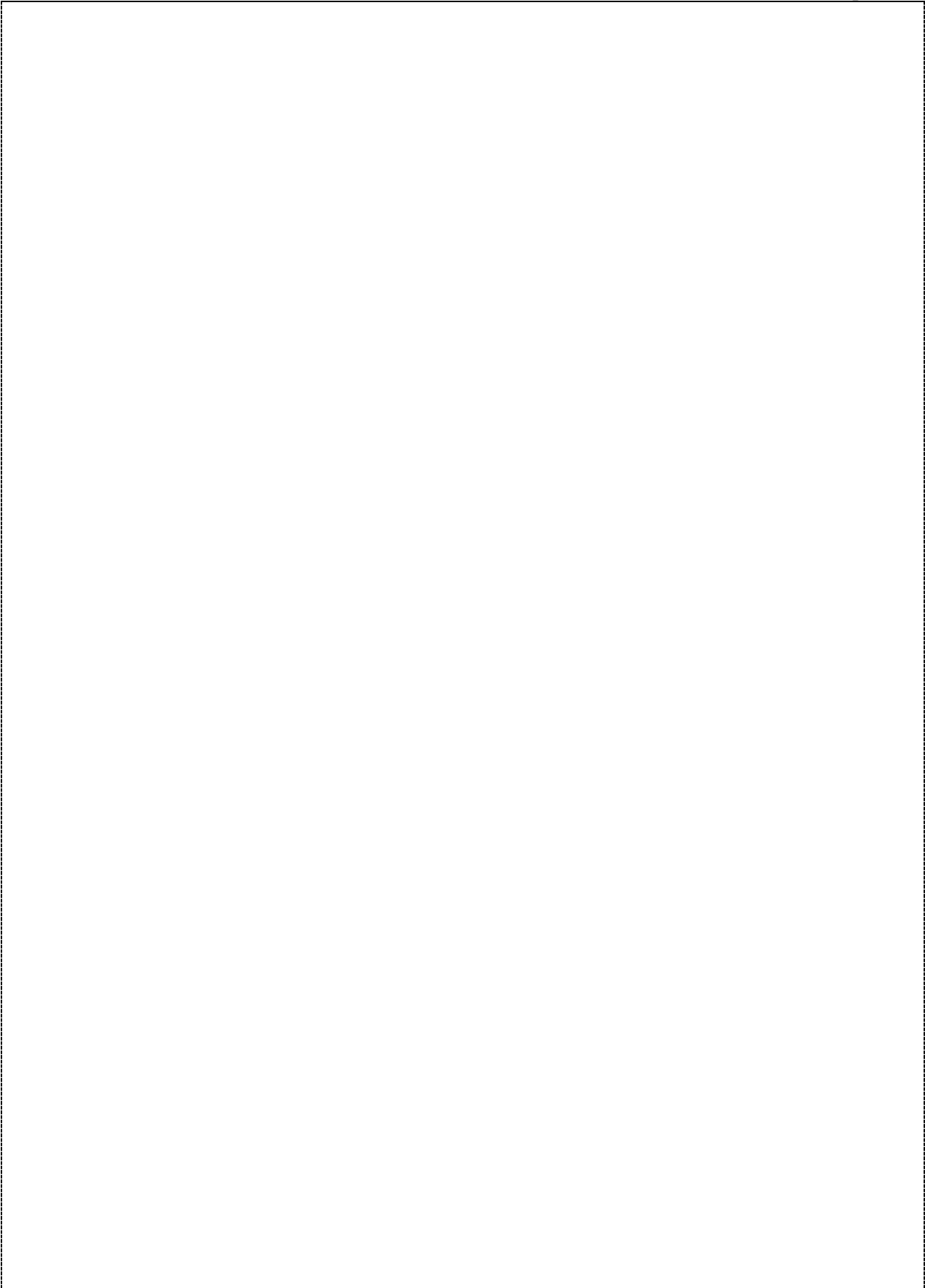
70. O You who believe! keep Your duty to Allâh and fear him, and speak (Always) the truth.

71. He will direct You to do righteous good deeds and will forgive You Your sins. and Whosoever obeys Allâh and his Messenger (Sal-Allaahu 'alayhe Wa Sallam) He has indeed achieved a great achievement (i.e. He will be saved from the Hell-fire and made to enter Paradise).



**3. KHUTBAH PART I (CAN BE DELIVERED IN LANGUAGE OF YOUR CHOICE)**

A large, empty rectangular box with a dashed border, intended for writing the Khutbah Part I.





4. **CONCLUSION OF THE FIRST PART OF THE KHUTBAH:** The first part is concluded with an invitation to the congregation to make a du'aa (supplication):

أَقُولُ قَوْلِي هَذَا، وَأَسْتَغْفِرُ اللَّهَ لِي وَلِكُمْ وَلِسَائِرِ الْمُسْلِمِينَ ، فَاسْتَغْفِرُوهُ،  
إِنَّهُ هُوَ الْغَفُورُ الرَّحِيمُ.

A'koolu kowle haazallaha liya wa lakum wlisaa-e-ril muslameen. Fastaghfiroo ina huwal ghafoorura heem

*Meaning ( loosely): Make a supplication to Allah, He will accept your prayers & forgive your sins*

5. **SIT DOWN & MAKE A DU'AA YOURSELF**

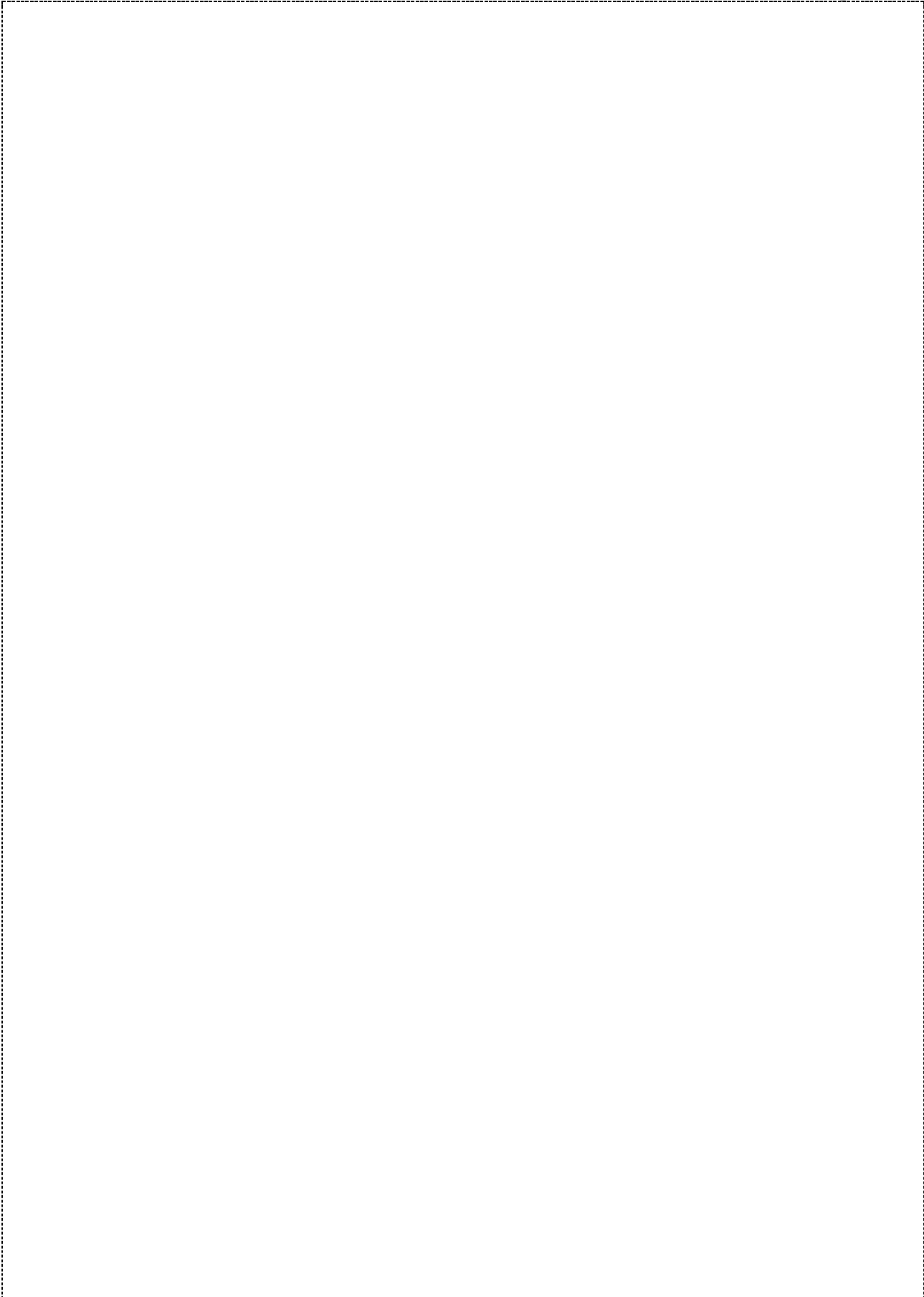
6. **ON STANDING AGAIN:** make a Du'aa (Supplication) for our beloved Prophet (pbuh):

بِسْمِ اللَّهِ، وَالْحَمْدُ لِلَّهِ، وَالصَّلَاةُ وَالسَّلَامُ عَلَى رَسُولِ اللَّهِ، صَلَّى اللَّهُ  
عَلَيْهِ وَسَلَّمَ.

Bismillaa-hi, walhamdullilli wasalaatu wasaalmu alaa rasoolillaahi salallahu alayhi wasalaam

*Meaning ( loosely): In the Name of Allah and all Praise is due to Allah; and Blessings and Peace be upon the Messenger of Allah*

## 7. KHUTBAH PART II





**8. END WITH DUA:**

رَبَّنَا آتِنَا فِي الدُّنْيَا  
حَسَنَةً وَ فِي الْآخِرَةِ حَسَنَةً وَقِنَا عَذَابَ النَّارِ

Rabbanaa ahtid-dunya fid-dunya hasanata-wa fil akhirati hasanata wa kenaa a-tha-ban-naar.

*(or you can make any du'aa (supplication) in English that is of your liking and is appropriate i.e. on current events)*

**9. CONCLUSION:**

أَمَّا بَعْدُ، فَإِنَّ خَيْرَ الْحَدِيثِ كِتَابُ اللَّهِ،  
وَخَيْرَ الْهَدْيِ هَدْيُ مُحَمَّدٍ (ﷺ)، وَشَرُّ الْأُمُورِ مُحْدَثَاتُهَا،  
وَكُلُّ مُحْدَثَةٍ بِدْعَةٌ، وَكُلُّ بِدْعَةٍ ضَلَالَةٌ، وَكُلُّ ضَلَالَةٍ فِي النَّارِ.

Amma bad fa inna khayral hadeethi kitabullah wa khayral hadee, hadee Muhammadin (S) wa sharrol omoori muhdathaatuhaa wa kulla muhdathatin bidah wa kulla bidatin dalaalah wa kulla dalaalatin finnar

*Indeed the best speech is the speech of Allah, and the best guidance is the guidance of Muhammed (S). And the worst of matters are those innovated by the people, and every innovated matter is a bid'ah and every bid'ah is astray, and every going astray is in the fire.*

**10. THEN SAY TO THE MU'AZZIN:**

"Aqimi Salah, Innaa Asalata tanha anil fahshaa'ee wal munker"

*Addressing the muazzin – (the person that calls for the prayers) – to call for establishing (iqamah) prayers.*

**11. ONCE IQAMAH HAS BEEN PERFORMED THE IMAM MAY LEAD THE PRAYER**

*Please note this is provided on a best efforts basis, if you have any doubts on above please seek guidance from a learned person of trust, and please do inform us so we may rectify any mistakes. And Allah swt, the Most Merciful, the Most Kind, knows best.*

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